

JOB DESCRIPTION

LAND SURVEYOR

- **Reports to:** Project Manager
- **Direct Reports:** None
- **Location:** Tema
- **Employment Status:** Full-time
- **Employment term:** Fixed-term
- **Desired Start Date:** ASAP

About Company:

Our mission is to offer property buyers a better option for their land and housing needs by providing them a cost-effective, high quality and fashionable solutions. Since our inception in 2014 as a wholly Ghanaian owned business in the real estate sector in Ghana, we have provided excellent services in the areas of land sale, land documentation, building and construction, and property management to individuals and businesses. Our people management philosophy is based on responsibility and mutual respect that drives personal and professional growth for all employees.

Position Summary:

We are in search of a committed individual to join our growing family as a **Land Surveyor**. This professional will be mainly responsible for measuring and mapping to establish boundaries; gathering data in preparation of civil engineering and construction projects so that accurate site plans can be drawn, and researching into legal boundaries. The Land Surveyor is expected to spend most of his/her time on project sites.

Responsibilities:

- Conduct and record land surveys in order to establish legal boundaries, land features and characteristics of terrain for all properties.
- Conduct historical and legal ownership research into the land.
- Verify the accuracy of survey data, including measurements and calculations conducted at survey sites.
- Prepare and maintain sketches, maps, reports, and legal descriptions of surveys in order to describe, certify, and assume liability for work performed.
Prepare all data, charts, plots, maps, records, and documents related to surveys.
- Write descriptions of property boundary surveys for use in deeds, leases, or other legal documents.
- Conduct standard calculations using field note data.

Required Qualification & Experience:

- A minimum of Bachelor's Degree in Land Surveying, or related field is required.
- A minimum of 5 years' progressive working experience in a similar role.



- In-depth knowledge of land acquisition in Ghana, and filling of land documentation with lands Commission and other regulatory agencies.
- Practical experience in land search to determine the genuineness of land.
- Good mathematical and numerical skills.
- Good report writing skills.

How to apply:

Interested applicants should email their CVs and Cover Letters to the address below:

hr@estatemastersgh.com

Closing Date:

Deadline for receiving all applications is **May 15, 2022**.